

Constitution of the Clermont County Young Democrats

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ARTICLE I. NAME

Section 1.

The name of this organization shall be “Clermont County Young Democrats”. The headquarters for this organization shall be the Clermont County Democratic Party Headquarters in Clermont County, OH.

ARTICLE II. PURPOSE

Section 1.

It is the purpose of this organization to:

- a. introduce, develop, and inculcate in young people an active interest in governmental affairs and the electoral process at local, state, and national levels of the United States of America;
- b. foster and promote the philosophy, principles, and goals of the Democratic Party;
- c. develop leadership skills in our members;
- d. involve ourselves in programs to improve voter education and participation;
- e. contribute to the well-being of the community at large;
- f. provide for all citizens, through its administration, the highest degree of justice and social welfare.

ARTICLE III. MEMBERSHIP

Section 1.

Any individual—regardless of race, creed, gender, national origin or sexual orientation—who professes and demonstrates allegiance to the philosophy, principles, goals, and endorsed candidates of the Clermont County and Ohio Democratic Parties shall be eligible to become a member of the Clermont County Young Democrats.

Section 2.

There shall be two (2) classes of membership for individuals in this organization. They are as follows:

A. **Regular** - Any person who has attained their fourteenth (14) birthday, but has not attained their fortieth (40) birthday, shall be eligible for full rights and privileges, including voting, as a Regular Member upon receipt of the necessary application and dues as decided upon by the Executive Committee. A Regular Member automatically becomes an Honorary Member upon the attainment of their fortieth birthday.

B. Honorary (Young at Heart) - Any person who has attained their fortieth (40) birthday shall be eligible for a non-voting honorary membership upon receipt of the necessary application and dues as decided upon by the Executive Committee.

Section 3.

Any Regular Member shall be eligible to vote upon establishing membership in this organization.

Section 4.

Membership in this organization shall be for a period of one year. Renewal of membership shall be the responsibility of the individual member.

Section 5.

A person who elects to become a member of this organization shall be deemed to have accepted this Constitution and the policies of this organization, and shall be bound by them in all respects as if he or she had been a member at the time of their adoption.

ARTICLE IV. OFFICERS

Section 1.

The elected officers of this organization shall be President, Vice-President, Secretary, and Treasurer.

Section 2.

The elected officers of this organization shall name officers to become Directors or Committee Chairs, as determined by the elected officers. These appointed officers will become voting members of the Executive Committee.

Section 3.

Positions, and members appointed to fill the positions, shall be voted upon by the elected officers and presented to the voting membership within two (2) months of the elected officers' election.

Section 4.

When selecting the appointed officers, the elected officers shall seek the advice of the organization's membership in determining necessary functions and positions.

Section 5.

Members may offer objections or amendments to any part of the recommended slate. Any discrepancy shall be decided by a simple majority of regular members present. Elected officers may present new positions for approval by regular meetings at any time during their tenure.

Section 6.

Appointed officers are subject to the same impeachment procedures as elected officers, as described in Article VII of this Constitution.

Section 7.

The Executive Committee for this organization shall be composed of those officers named in Section 1 and Section 2 of Article IV of this constitution, and shall include officers of different genders.

Section 8.

The Executive Committee shall formulate, propose, and implement projects that supervise the activities of this organization. The Executive Committee shall be subject to the order of the membership, and none of their actions shall conflict with this Constitution. An officer of the Executive Committee shall give previous notice to the President when they are unable to attend an Executive Committee meeting.

Section 9.

The term of officers shall be one (1) year. An officer of this organization may hold office for unlimited consecutive terms. An officer of this organization shall not concurrently serve two or more offices.

Section 10.

The election of officers shall be held on a yearly basis as determined by the Executive Committee, which coincides with the approximate expiration of officer terms.

Section 11.

The duties of the elected officers are as follows:

- a. **President:** The President shall direct and be responsible for the programs and developments of this organization; shall be the presiding officer at all regular meetings; shall create, in conjunction with the Executive Committee, an administrative policy; shall serve as a voting member of the Ohio Young Democrats Executive Committee; shall create ad hoc committees from time to time that can become a standing committees with a two-thirds (2/3) vote; and, by virtue of the position, shall chair this organization's Executive Committee.
- b. **Vice-President:** The Vice-President shall perform the duties and responsibilities of the President in his or her absence or incapacity; and shall perform such other duties as assigned by the President. The Vice President must also be of a different gender from the President.
- c. **Secretary:** The Secretary shall maintain a list of all officers, organization members, committee chairpersons, and members of committees; shall notify members of meetings; shall conduct correspondence as directed by the President; shall read important correspondence or a summary of it at the meetings; shall take and keep minutes of this organization; shall take roll call and mark the absence of officers at meetings in the minutes; shall make the minutes of all meetings available to the membership before the next meeting; shall take charge of all documents belonging to the organization when requested; shall sign official documents of the organization when requested by the President; shall send notice to members when membership will expire; shall turn over collected monies to the Treasurer, giving an accurate record to the Treasurer and keeping a duplicate for him or herself; shall report the status of membership at each meeting of the Executive Committee; shall produce and distribute a membership list on a semi-annual basis; and shall perform such other duties as assigned by the President.
- d. **Treasurer:** The Treasurer shall monitor all revenues and expenditures; shall maintain records of all funds; shall make any financial filings or disclosures as required by state or federal law; shall prepare and deliver a financial statement at each Executive Committee meeting; and shall perform such other duties as assigned by the President.

Section 12.

The duties of the appointed officers are as follows:

- a. **Immediate Past President:** The Immediate Past President shall assist the President and Executive Committee as directed by the President; shall assist the standing committees; and shall perform such other duties as assigned by the President of this organization or as assigned by this Constitution.
- b. **Parliamentarian:** The Parliamentarian shall assist the President in implementing and maintaining parliamentary procedure; shall maintain a copy of the rules of parliamentary authority with him or her at all meetings; and shall perform such other duties as assigned by the President.

c. **Press Secretary:** The Press Secretary is responsible for assisting with communication between the Clermont County Democratic Party and Democratic organizations in Clermont County and throughout the state as well as assisting with the delegation of communications related tasks to the Communications Committee, and be the spokesperson for all public positions of this group in coordination with the Executive Board. Other duties are to regularly maintain the organization's social media accounts; maintain and update a list of press contacts; and any other responsibilities deemed appropriate by the Executive Committee.

d. **Membership Director:** The Membership Director is responsible for recruiting new members and keeping members engaged with the Clermont County Young Democrats and working with the Clermont County Democratic Party to help with recruitment. They shall design and implement programs, events, and activities designed to increase and retain membership in the organization as well as head the Recruitment Committee.

Section 13.

In the event the President of this organization resigns, or is permanently unable to perform the aforementioned duties, the Vice President shall be installed as President.

Section 14.

In the event that an officer other than the President resigns or is permanently unable to perform their duties, or if a vacancy exists on the Executive Committee, the President shall appoint a Regular Member or fulfill the duties for the remainder of the unexpired term. Such an appointment requires a simple majority approval of the Executive Committee.

ARTICLE V. MEETINGS

Section 1.

The President shall call to order the regular meetings of the Executive Committee to be held at a time and place set forth by the president.

Section 2.

The President shall call to order the regular meetings of this organization's membership at a time and place set forth by the President. Members must be notified fifteen (15) days in advance via email.

Section 3.

A special meeting of the Executive Committee may be called if at least three (3) officers have expressed good cause for such a meeting. The President will call to order the special meeting of the Executive Committee to be held at a time and place set forth by the President.

Section 4.

A special meeting of the Executive Committee may be called to order by any official of the Executive Committee who has received a petition for removal of an officer, as described in Article VII of this constitution.

ARTICLE VI. PARLIAMENTARIAN AUTHORITY

Section 1.

The rules contained in [Robert's Rules of Order, Revised](#) shall govern in all cases to which they are applicable and where they are not inconsistent with this constitution, its by-laws, and its policies.

ARTICLE VII. IMPEACHMENT

Section 1.

Any officer may be removed from office for malfeasance, misfeasance, or nonfeasance.

Section 2.

Any petition for removal of an officer shall be signed by at least one-third (1/3) of the regular members of this organization or by one-half (1/2) of the members of the Executive Committee. The petition shall be submitted to any member of the Executive Committee, who shall convene a special session of the Executive Committee within fifteen (15) days. The Executive Committee shall review the petition and validate the status of membership of all whose signature appears on the petition.

Section 3.

Any petition for removal of an officer, having attained the required signatures and upon being reviewed by the Executive Committee, shall be referred to the regular membership of this organization. A meeting of the regular membership shall be held within thirty (30) days following the Executive Committee's referral.

Section 4.

At the first meeting of the regular membership, held within thirty (30) days following a referral of a petition for removal of an officer by the Executive Committee, the officer originally receiving the petition shall present the findings and recommendations of the Executive Committee. The officer in question will have the opportunity to present his or her beliefs regarding the matter of petition for removal.

Section 5.

An officer shall be removed from office immediately upon a two-thirds (2/3) vote of the present regular membership.

ARTICLE VIII. FINANCES AND DUES

Section 1.

It shall be the duty of this organization's Treasurer to oversee this organization's finances, not limited to revenues and expenditures.

Section 2.

All members of the Executive Committee shall commit, with full faith and credit, to protect the best financial interests of this organization.

Section 3.

Members shall pay dues in the amount as decided upon by the Executive Committee by a unanimous vote. Membership dues shall be re-evaluated and voted upon on a yearly basis by the Executive Committee.

Section 4.

The President of this organization shall have the authority to approve expenditures up to one-hundred fifty (150) dollars, without consent of the Executive Committee or regular membership.

Section 5.

Any expenditure of more than one-hundred fifty (150) dollars, or an expenditure that, given a recurring cost, would summate to over one-hundred fifty (150) dollars over a six (6) month period, must receive consent by the Executive Committee by a simple majority vote.

ARTICLE IX. AFFILIATIONS

Section 1.

This organization shall be affiliated with and seek the advice and cooperation of the Ohio Young Democrats, the Young Democrats of America, the Clermont County Democratic Party, the Ohio Democratic Party, and the Democratic National Committee, and the community at large.

Section 2.

In recognition of the benefits and services available to this organization and its members through its affiliations with the Ohio Young Democrats, this organization shall exercise its rights and privileges of participation in the governance and activities of the Ohio Young Democrats. This organization shall provide for its proper representation at all meetings and conventions of the Ohio Young Democrats, and shall be in good standing.

Section 3.

This organization's Executive Committee shall provide for the prompt payment of all dues and other obligations to the Ohio Young Democrats, and shall submit all properly completed reports required by the Ohio Young Democrats.

Section 4.

A copy of this document and any amendment(s) shall be filed with the Ohio Young Democrats by this organization's Secretary.

Section 5.

Anything in this document which conflicts with the laws of the State of Ohio or the constitutions of the Young Democrats of America, the Ohio Young Democrats, the Ohio Democratic Party or the Democratic National Committee will be considered null and void and unenforceable.

ARTICLE X. AMENDMENTS

Section 1.

Amendments to this Constitution may be proposed at any regular meeting, or submitted in writing to the Secretary during any regular meeting.

Section 2.

Notice of any proposed amendment shall be submitted in writing to the membership at least ten (10) days prior to the scheduled date of the next regular meeting, at which the proposed amendment is to be considered.

Section 3.

This Constitution may be amended at regular meetings by a two-thirds (2/3) majority vote of all eligible voters as provided in Article III.

Section 4.

A copy of this Constitution and any amendments shall be filed with the Ohio Young Democrats by the Secretary. An official copy of this Constitution and any approved amendments shall be maintained at this organization's headquarters.

First Ratified: May 3rd, 2025

Amended: